



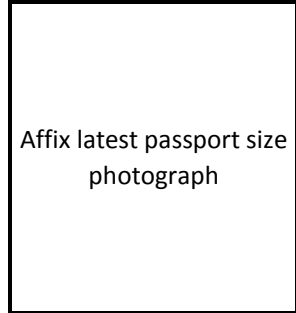
**DEPARTMENT OF POSTS, INDIA**

**APPLICATION FOR THE POST OF MULTI TASKING STAFF(MTS) IN TAMILNADU CIRCLE**

(Please fill in the application in BLOCK letters in English using Black/Blue Ball pen only)

Name of the Division/Unit applied for: \_\_\_\_\_

Affix latest passport size photograph



1 Name of the candidate


2 Sex

(tick whichever is applicable)

Male

Female

3 Name of the Father/Husband


4 Nationality

5 Religion

6 Date of Birth(DD/MM/YYYY)

(as mentioned in SSLC marksheet)

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7 Category

(tick whichever is applicable)

GEN

SC

ST

OBC

8 Whether Physically Handicapped

(tick whichever is applicable)

YES

NO

OH

VH

HH

If yes, tick the category

9 Whether Ex-Servicemen

(tick whichever is applicable)

YES

NO

10 If Yes, period of military service

11 Whether a Government Servant

(tick whichever is applicable)

YES

NO

12 Year of passing (Matriculation/ITI/SSLC)

(DD/MM/YYYY)

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13 Marks obtained (Matriculation/ITI/SSLC)

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 out of 

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Percentage of marks

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contd...2/-





**HALL PERMIT FOR APTITUDE TEST**

**NAME OF EXAMINATION: MULTI TASKING STAFF - DIRECT RECRUITMENT**

Venue	Date & Time	Signature of the candidate

**Roll No.**(to be allotted by the Office)

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Name and Full Address with pincode to which Hall Permit should be sent (to be filled by the candidate in BLOCK letters while submitting the application)

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Affix latest passport size photograph
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**Signature of the candidate**

(to be signed on the day of examination in the presence of invigilator)

**Signature and seal of Issuing Authority**

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**HALL PERMIT FOR APTITUDE TEST**

**NAME OF EXAMINATION: MULTI TASKING STAFF - DIRECT RECRUITMENT**

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Name and Full Address with pincode to which Hall Permit should be sent (to be filled by the candidate in BLOCK letters while submitting the application)

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Affix latest passport size photograph
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**Signature of the candidate**

(to be signed on the day of examination in the presence of invigilator)

**Signature and seal of Issuing Authority**

## INSTRUCTIONS TO THE CANDIDATES

1. Applications can be downloaded from website [www.tamilnadupost.nic.in](http://www.tamilnadupost.nic.in) or [www.indiapost.gov.in](http://www.indiapost.gov.in) Format of application will also be displayed in all post offices of Tamilnadu Circle. Applications submitted in any other format will not be entertained.
2. Affix latest identical clear passport size photographs, one on Application Form and 2 other in Hall Permit form provided.
3. Candidates must fill the Application Form in their own handwriting, legibly.
4. Fill in the application in Block Letters in English with Black/Blue ball pen only.
5. Tick the appropriate box wherever provided.
6. Fill in all the particulars, Strikeout, if not applicable.
7. Write the full Postal Address with correct PINCODE in Application form and Hall Permit form.
8. The department is not responsible, if the Hall Permit is not delivered due to insufficient and incomplete address furnished by the applicant. Hall Permit/subsequent correspondence will be made only with the address furnished in the application.
9. The Date of birth should be mentioned as indicated in the SSLC/Matriculation mark sheet.
10. A candidate should submit only one application to a particular Division/Unit.
11. Candidate should enclose a self addressed envelope, size 22 cm x 11 cm duly affixing postage stamp of Rs. 40/- along with the application.
12. Candidates need not enclose/attach copies of any certificates/testimonials along with the application.
13. Candidates should pay an application fee of Rs.25/- and examination fee of Rs.175/- in any of the Post Offices and the original receipt should be pasted in the space provided in the application. (All woman candidates and applicants belonging to scheduled caste/scheduled tribe/ physically handicapped categories are exempted from payment of examination fee).
14. Fee once paid shall not be refunded under any circumstances.
15. **Applications should be sent by Speed post only.**
16. Physically Handicapped :
  - a) The Recruitment of persons with disabilities will be governed by Government instruction issued from time to time.
  - b) Only such applicants who come under the category and within the intensity of the disability can apply.
17. Ex-servicemen :
  - a) The Recruitment of ex-servicemen candidates will be governed by Government instruction issued from time to time.
18. SC/ST/OBC Candidates :
  - a) The Recruitment of SC/ST/OBC candidates will be governed by Government instruction issued from time to time.
  - b) If selected, Community Certificate to be submitted in the format prescribed for Central Government employment issued by the competent authority.
19. No correspondences will be entertained in this regard.